

# 2020-21 Benefits Enrollment



To: All Benefit Eligible Employees

Re: October 1, 2020-21 Benefits Enrollment

---

At Concepts in Community Living, we know how important it is to have comprehensive, affordable health benefits. That's why we offer competitive plans that can provide protection, peace of mind, and savings.

It's time for you to begin thinking about your 2020 benefits choices. Concepts in Community Living conducts an annual open enrollment period during which benefits-eligible employees can enroll in, or make changes to, their benefits. Open enrollment for the 2020 plan year **will end on September 4<sup>th</sup>**.

## What is changing this year?

You will continue to have access to the same plan options, but some **PacificSource networks are changing!** If you are enrolled in PacificSource, please review the network listed within your 2020 Benefit Guide and confirm your doctor is participating. You can check by calling customer service or by going online to [www.pacificsource.com](http://www.pacificsource.com).

## Where to Find More Information

More information about our benefits plans can be found within your 2020-21 Benefits Guide. You will also have access to a recorded presentation and a mobile app with all your benefits – coming soon!

## Action Required! What do I need to do before September 4<sup>th</sup>?

Review your 2020 Benefits Guide to help you navigate through the process and make the best choices for you and your family. It's important to take time to review your current benefits and determine whether they still meet the needs of you and your family or if you are interested in evaluating other options for next year.

1. **2019-20 Universal Enroll-Waive Form:** All employees must complete this form by **September 4<sup>th</sup>**
2. **PacificSource Administrators FSA Election Form:** This form only needs to be completed if you are electing FSA funds for the 2020-21 plan year. If you participate in the FSA, this must be re-elected every year.

After open enrollment, you cannot make changes to your coverage during the year unless you experience a change in family status, such as:

- Loss or gain of coverage through your spouse
- Loss of eligibility of a covered dependent
- Death of your covered spouse or child
- Birth or adoption of a child
- Marriage, divorce or legal separation

You have 30 days from a change in family status to make changes to your current coverage.

## Questions

If you have questions in the meantime, contact Aerry Rasmussen at 503-408-4751 or via e-mail at [arasmussen@ccliving.com](mailto:arasmussen@ccliving.com).